



<b>Job Title:</b>	Production Assistant	<b>Job Category:</b>	Production/Warehouse
<b>Location:</b>	Charlottesville, Virginia	<b>Travel Required:</b>	Minimal (occasional deliveries)
<b>Level/Salary</b>	\$45,000 / year	<b>Position Type:</b>	Full-time

### Job Description

The Production Assistant position at Murphy & Rude Malting Company demands a passionate, hardworking individual dedicated to the production of high-quality malt products and commitment to long-term growth within the trade. The position serves not only as a training ground in malt production, but also as a stepping-stone for career growth and development within the dynamic malting, brewing, and/or distilling industries.

### ROLE AND RESPONSIBILITIES

This is a full-time (40 hrs/week) multi-faceted position purposely designed to fully integrate and educate the individual in the processes and procedures of malt house operation and full-scale commercial malt production. As a Production Assistant, you will be responsible for assisting the Production Manager and Head Maltster in performing the job duties necessary for processing multi-ton batches of raw grain into functional malt.

This is an entry-level, salaried, manual labor position. You must be able to comfortably perform physical labor.

**Alternating weekend hours** (every other week; 6 hrs total) are required. All weekend work will be performed between 9-11am and 5-8pm.

#### Malt Production

- Assist with steep-in; monitor steep cycles; and assist with steep-out
- Monitor germination (daily), including moisture, temperatures, humidity, and modification levels
- Control germination through equipment operation and adjustment Load and unload the kiln
- Clean and process finished malt for packaging
- Bag and stack pallets with finished products
- Fulfill orders; prepare orders for shipment, hand delivery, or customer pickup

#### Warehouse Operations

- Assist with all malt house tasks as directed by Head Maltster or Warehouse Manager
- Maintain facility cleanliness at all times
- Maintain equipment cleanliness, care, and maintenance schedules
- Properly label and organize warehouse assets and inventory
- Ensure proper adherence to Good Manufacturing Practices (CFR 110)

#### Special Projects

- Lead or assist with malt house improvement projects as directed by Head Maltster. These may include design and fabrication of ancillary production equipment; improving or enhancing production workflow or equipment safety; installation of new equipment; equipment repair; or minor non-structural construction.
- Assisting with new research efforts and initiatives
- Taking ownership of one or more non-production malt house-related efforts to improve operations.

## QUALIFICATIONS AND EDUCATION REQUIREMENTS

High School Diploma; 2- or 4- year college diploma preferred

Must be 21+ years of age

### PREFERRED SKILLS

- Manual labor work experience; preference given to those with welding or metal fabrication skills
- Familiarity with powered and/or motorized equipment; preference given to mechanical trade qualifications
- Attention to detail and ability to work independently at times.
- Proper forklift operation.
- Desire to learn about the malting industry; interest in and passion for the craft beverage industry.

### ADDITIONAL NOTES

- Must be prepared to spend most of the day on your feet and perform continuous heavy lifting (50-75lbs) throughout the day without injury.
- Ability to shovel grain for periods of 2-4 hrs.
- Reliable transportation to/from work.
- Flexibility to meet fluctuating production schedules.
- Must be a non-smoker as this is a food production facility.
- Must be over 21 years old.
- Ability to interact professionally with customers during tours, deliveries, sales calls, or events

### BENEFITS

Paid time off (80 hours); \$500 uniform stipend

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Murphy & Rude Malting Co. is covered by full liability insurance and workers compensation policies

Send resume to: [jeff@murphyrudemalting.com](mailto:jeff@murphyrudemalting.com)